



# INTERNATIONAL TELECOMMUNICATION UNION

*Radiocommunication Bureau*

(Direct Fax N°. +41 22 730 57 85)

22 March 2012

## **Administrative Circular CACE/564**

**To Administrations of Member States of the ITU, Radiocommunication Sector Members,  
ITU-R Associates participating in the work of the Radiocommunication  
Study Groups 4, 5, 6 and 7 and ITU-R Academia**

**Subject:** Announcement of the establishment of Joint Task Group 4-5-6-7 on  
WRC-15 Agenda items 1.1 and 1.2

### **1 Introduction**

The meeting of the CPM15-1, held in Geneva from 20 to 21 February 2012, decided on the establishment of Joint Task Group (JTG) 4-5-6-7 to deal with WRC-15 Agenda items 1.1 (see [Resolution 233](#) [COM6/8] (WRC-12)) and 1.2 (see [Resolution 232](#) [COM5/10] (WRC-12)).

The Decision on the establishment of JTG 4-5-6-7 is provided in Annex 1. The Chairman of the Joint Task Group is:

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The first meeting of JTG 4-5-6-7 will be held in the ITU Headquarters in Geneva from 23 to 27 July 2012 (see the table below).

Group	Meeting date	Deadline for contributions 16:00 hours UTC	Opening session
JTG 4-5-6-7	23 - 27 July 2012	Monday, 16 July 2012	23 July 2012 at 1030 hours

## 2 Programme of the meeting

A draft agenda for the meeting is contained in Annex 2. Joint Task Group 4-5-6-7 will conduct its work in English.

## 3 Contributions

Contributions in response to the work of Joint Task Group 4-5-6-7 are invited. These will be processed according to the provisions laid down in Resolution ITU-R 1-6.

The membership is encouraged to submit contributions (including revisions, addenda and corrigenda to contributions) in order for them to be received 12 calendar days prior to the start of the meeting. The deadline for reception of contributions is seven calendar days (1600 hours UTC) prior to the start of the meeting. **The deadline for reception of contributions for this meeting is specified in the table above.** Submissions received later than this deadline cannot be accepted. Resolution ITU-R 1-6 provides that contributions which are not available to participants at the opening of the meeting shall not be considered.

Participants are requested to submit contributions by electronic mail to: [rjtg4567@itu.int](mailto:rjtg4567@itu.int). A copy should also be sent to the Chairman of the Joint Task Group and to the Chairmen and Vice-Chairmen of Study Groups 4, 5, 6 and 7. The pertinent addresses can be found on:

[http://www.itu.int/cgi-bin/htsh/compass/cvc.param.sh?acvty\\_code=sg4](http://www.itu.int/cgi-bin/htsh/compass/cvc.param.sh?acvty_code=sg4)

[http://www.itu.int/cgi-bin/htsh/compass/cvc.param.sh?acvty\\_code=sg5](http://www.itu.int/cgi-bin/htsh/compass/cvc.param.sh?acvty_code=sg5)

[http://www.itu.int/cgi-bin/htsh/compass/cvc.param.sh?acvty\\_code=sg6](http://www.itu.int/cgi-bin/htsh/compass/cvc.param.sh?acvty_code=sg6)

[http://www.itu.int/cgi-bin/htsh/compass/cvc.param.sh?acvty\\_code=sg7](http://www.itu.int/cgi-bin/htsh/compass/cvc.param.sh?acvty_code=sg7)

## 4 Documents

Contributions will be posted “as received” within one working day on a JTG 4-5-6-7 webpage established for this purpose. The official versions will be posted on <http://www.itu.int/md/R12-JTG4567-C/en> within 3 working days.

In agreement with the Chairman of Joint Task Group 4-5-6-7 the Joint Task Group meeting will take further steps towards working in a fully electronic environment. **The meeting will therefore be completely paperless** (no paper copies of documents will be distributed). Wireless LAN facilities will be available for use by delegates in the meeting rooms. Printers are available in the cyber café of the 2<sup>nd</sup> basement of the Tower building and on the 1<sup>st</sup> and 2<sup>nd</sup> floors of the Montbrillant building for delegates who wish to print documents. In addition, the Service Desk ([ServiceDesk@itu.int](mailto:ServiceDesk@itu.int)) has prepared a limited number of laptops for those who do not have one.

## 5 Participation/Visa requirements

Delegate/participant registration for the meetings will be carried out online via the ITU-R website. Member States, Sector Members, Associates and Academia were each requested to designate a focal point to be responsible for the handling of all registration requests for his/her administration/organization. Individuals wishing to attend should contact the focal point designated for all Study Group activities for his/her entity directly. The list of designated focal points (DFPs) and detailed information regarding visa requirements is available on the **ITU-R Member Information and Delegate Registration** webpage at:

<http://www.itu.int/ITU-R/go/delegate-reg-info/en>.

The Delegate Registration desk will open at 0830 hours on the first day of the meeting at the entrance of the Montbrillant building. Please note that the confirmation of registration sent to each delegate/participant by e-mail must be presented, together with photo identification, in order to receive a badge.

Information regarding hotel accommodation for meetings held in Geneva is available at <http://www.itu.int/travel/index.html>.

François Rancy  
Director, Radiocommunication Bureau

## Annexes: 2

### Distribution:

- Administrations of Members of the ITU and Radiocommunication Sector Members participating in the work of Radiocommunication Study Groups 4, 5, 6 and 7
- ITU-R Associates participating in the work of Radiocommunication Study Groups 4, 5, 6 and 7
- ITU-R Academia
- Chairman and Vice-Chairmen of Radiocommunication Study Groups 4, 5, 6 and 7
- Secretary General of the ITU, Director of the Telecommunication Standardization Bureau, Director of the Telecommunication Development Bureau

## ANNEX 1

### Decision by the Conference Preparatory Meeting CPM15-1

#### Terms of reference of Joint Task Group 4-5-6-7

#### WRC-12 Agenda items 1.1 and 1.2

The first session of the Conference Preparatory Meeting for WRC-15 (CPM15-1),

*considering*

- a) that WRC-12 by its Resolution **807 [COM6/6] (WRC-12)** recommended to Council to include in the agenda of WRC-15 (Agenda item 1.1) “*to consider additional spectrum allocations to the mobile service on a primary basis and identification of additional frequency bands for International Mobile Telecommunications (IMT) and related regulatory provisions, to facilitate the development of terrestrial mobile broadband applications, in accordance with Resolution **233 [COM6/8] (WRC-12)***”;
- b) that WRC-12 by its Resolution **807 [COM6/6] (WRC-12)** recommended to Council to include in the agenda of WRC 15 (Agenda item 1.2) “*to examine the results of ITU-R studies, in accordance with Resolution **232 [COM5/10] (WRC-12)**, on the use of the frequency band 694-790 MHz by the mobile, except aeronautical mobile, service in Region 1 and take the appropriate measures.*”,

*decides*

- 1 to establish the Joint Task Group JTG 4-5-6-7 as the responsible group for the WRC-15 Agenda Items 1.1 and 1.2 with the terms of reference given below;
- 2 that JTG 4-5-6-7 is responsible for the development of draft CPM text under WRC-15 Agenda items 1.1 and 1.2 and that it will submit such text directly to the CPM-15 process in accordance with § 2.9 of Resolution ITU-R 1-6 and Resolution ITU-R 2-6;
- 3 that, in developing sharing studies and draft CPM text, JTG 4-5-6-7 is to consider, in accordance with WRC-12 Resolutions **232 [COM5/10] (WRC-12)** and **233 [COM6/8] (WRC-12)**, the results of studies from Working Party 5D on the spectrum requirements for the mobile service, including suitable frequency ranges, and other specific requirements as well as results of studies from any concerned Working Parties on technical and operational characteristics, spectrum requirements and performance objectives or protection requirements of other services;
- 4 that JTG 4-5-6-7 may develop, as appropriate, draft ITU-R Recommendations or Reports concerning the results of spectrum sharing and compatibility studies, where required for later submission to relevant Study Groups for adoption in accordance with Resolution ITU-R 1-6;
- 5 that the studies relating to channelling arrangement referred to in the *invites ITU-R 2* and 3 of Resolution **232 [COM5/10] (WRC-12)** need to be carried out in Working Party 5D;
- 6 that the organization of the work of JTG 4-5-6-7 should be carried out making maximum use of modern means of communication, including remote participation to the extent practicable;

7 that meetings of JTG 4-5-6-7 should be scheduled, as far as practicable, with no overlap with regularly scheduled meetings of the concerned Working Parties of Study Groups 4, 5, 6 and 7, but should be scheduled at dates adjacent to and co-located with these working parties to facilitate participation by delegations, to the maximum extent practicable,

*further decides*

1 that in order to perform its work, JTG 4-5-6-7 may liaise, where required, with ITU-R Study Groups and Working Parties in order to collect necessary information;

2 that JTG 4-5-6-7 is to conduct its work as a self-sufficient group and does not need to liaise the results of its studies to the other working parties;

3 that with respect to the sharing studies being undertaken by JTG 4-5-6-7 in relation to Resolution **232 [COM5/10] (WRC-12)**, technical and operational characteristics and protection requirements from the concerned Working Parties, as well as spectrum requirements from Working Parties 5D and 6A are to be submitted to the JTG before 31 December 2012;

4 that with respect to the sharing studies being undertaken by JTG 4-5-6-7 in relation to Resolution **233 [COM6/8] (WRC-12)**, technical and operational characteristics, protection requirements and information on current and planned use from the concerned Working Parties, as well as spectrum requirements from the Working Parties 5A and 5D are to be submitted to the JTG preferably by 31 July 2013;

5 that JTG 4-5-6-7 conducts, with urgency, its studies in accordance with Resolution **232 [COM5/10] (WRC-12)**.

## ANNEX 2

### **Draft agenda for the first meeting of Joint Task Group 4-5-6-7**

(Geneva, 23 – 27 July 2012 at 1030 hours)

- 1** Opening remarks
- 2** Approval of the agenda
- 3** Results of CPM15-1 ([CA/201](#))
  - 3.1** Terms of Reference of the JTG
  - 3.2** Allocation of preparatory studies (CA/201, Annex 8)
  - 3.3** Structure of the CPM Report for Chapter 1 (Agenda items 1.1 and 1.2) (CA/201, Annex 11)
- 4** Appointment of Vice-Chairmen
- 5** Introduction and assignment of input documents
- 6** Consideration of future work programme and schedule of meetings
- 7** Any other business

T. EWERS  
Chairman, Joint Task Group 4-5-6-7

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