



「日本での生活に便利！マイナンバーカードを作りましょう」

# Make your life in Japan easier ! Let's obtain Individual Number Card



## ○マイナンバーカードとは What is an Individual Number Card?

日本に3ヶ月を超えて滞在する外国籍の方は、マイナンバーカードを申請・取得することができます。（「短期滞在」、「外交」、「公用」の在留資格を除く。）

マイナンバーカードは、プラスチック製のICチップ付きカードで券面に氏名、住所、生年月日、性別、マイナンバー（個人番号）と本人の顔写真等が表示されます。

Foreign nationals who will stay in Japan for longer than three months can apply and obtain an Individual Number Card, so-called "My Number Card" in Japanese. (Foreign nationals with the status of residence of "Temporary Visitor", "Diplomat" and "Official" are exempted.)

The Individual Number Card is a plastic card with IC chip embedded, and the holder's name, address, date of birth, sex, and the Individual Number printed on the face of the card.



## ○どんな時に使うのか When and how to use the card?

- ・健康保険証として(2021.3～)      ・ As a health insurance card (starting from March 2021)
- ・コンビニでの住民票の写しの取得      ・ To obtain a copy of your resident certificate at convenience stores
- ・所得税のオンライン申告      ・ Online application for income tax

## ○申請手続 Application Procedure:

### ①写真を用意(縦4.5cm×横3.5cm)します。

Prepare an ID photo (4.5 cm high × 3.5 cm wide)

※ 直近6ヶ月以内に撮影した、正面、無帽、無背景のもの

※ A portrait photo should be taken within the last six months, with front view of the face, without a hat, and with plain background.

### ②申請用紙に記入します。Fill in the application form

申請書のダウンロードは↓こちらのサイトから

Please download the application form from the link below ↓

<https://www.kojinbango-card.go.jp/hpsv/wpmng/documents/tegaki-kofu-shinseisho-en.pdf>

### ③日本への入国時に申請書を持参してください。

Please bring your application form when you enter Japan.

### ④日本へ入国後、お住まいの市区町村に転入届を行う際に、申請してください。

Once you settle in Japan, please apply for your Individual Number Card at the city or ward office where you reside.

⇒約1ヶ月後、マイナンバーカードが交付されます。

It will take approximately one month for issuance of the card.

## ○マイナンバーカードの詳細については以下のサイトをご覧ください。

For further details regarding the Individual Number Card, access the following website: <https://www.kojinbango-card.go.jp/en/>



# Frequently Asked Questions (FAQ)

## Q1:What is an Individual Number?

A. The “Individual Number” system assigns each individual who resides in Japan a number. It is a system that enables your information which is held by several administrative offices to be confirmed and measures for social security, tax, and disaster prevention purposes to be conducted promptly and precisely. The Individual Number System contributes to the more effective procedures by administrative offices, improvement of convenience of residents, and accomplishment of fair and impartial society.

## Q2:Do I have to apply for Individual Number Card?

A: Applying for an Individual Number Card is not a legal obligation. Yet, it is used to verify individuals in the course of various administrative procedures. Starting from March 2021, it is planned to be used as a health insurance card since it has a digital certificate functionality. It will improve the level of convenience for living in Japan, and we highly recommend it to as many people as possible to apply for the card.

## Q3:Can children apply for Individual Number Card?

A: Yes. Children under the age of 15 and adult ward shall have legal representatives to apply for the card on their behalf.

## Q4:Is it required to attach a portrait photograph on the Individual Number Card application form?

A: Yes, a photograph needs to be put on the application form. Please put your photo with your name and the date of birth on the back of it within the space provided on the form.

Note, that the photograph is required to be taken within the last 6-months prior to the application date, facing forward, without a hat, and with plain background.

## Q5: Is there a fee to apply for Individual Number Card?

A: Currently, there is no fee for the service. However, it will cost to reissue a replacement card due to loss or other reasons.

## Q6:Are there any other methods to apply for the Individual Number Card beside the methods described on the front side?

A: After making a certificate of residence, your residency will be registered. Subsequently, an Individual Number Card application form will be sent to your address. You can apply by any of the following methods:

① Apply via smartphone

Take your photo with a smartphone and apply using the QR code to access the website.

② Apply via computer

Take your photo with a digital camera and go to the URL link below.

<https://www.kojinbango-card.go.jp/en-kofushinse-pc/>

③ Apply via postal mail

Put the photo on the application form. Put the application form in an envelope and drop it into the postbox.

④ Apply via photo ID booths in some cities.

Take an instant photo ID at a booth that has a screen to apply for an Individual Number Card.

⑤ Apply at a local municipal office where you live. (Excluding some municipal offices)

※If you apply at the counter of your local municipal office, the card will be sent to you via postal mail.