



Radiocommunication Bureau (BR)

Administrative Circular
CACE/941

21 January 2020

To Administrations of Member States of the ITU, Radiocommunication Sector Members, ITU-R Associates participating in the work of the Radiocommunication Study Group 7 and ITU Academia

Subject: **Meeting of Radiocommunication Study Group 7 (Science services), Geneva, 20 April 2020**

1 Introduction

By means of this Administrative Circular, I wish to announce that a meeting of ITU-R Study Group 7 will take place in Geneva on 20 April 2020, to be followed by the meetings of Working Parties 7B, 7C and 7D (see Circular Letter [7/LCCE/76](#)).

The Study Group meeting will be held in the ITU Headquarters, Geneva. The opening session will take place at 0930 hours.

Group	Meeting dates	Deadline for contributions	Opening session
Study Group 7	Monday, 20 April 2020	Tuesday, 14 April 2020 at 1600 hours UTC	Monday, 20 April 2020 at 0930 hours

2 Programme of the meeting

The draft agenda for the meeting of Study Group 7 is contained in the Annex. The status of texts assigned to Study Group 7 can be found on:

<https://www.itu.int/md/R19-SG07-C-0001/en>

2.1 Adoption of draft Recommendations at the Study Group meeting (§ A2.6.2.2.2 of Resolution ITU-R 1-8)

No Recommendations or Questions are proposed for adoption by the Study Group in accordance with § A2.6.2.2.2 of Resolution ITU-R 1-8.

2.2 Adoption of draft Recommendations by a Study Group by correspondence (§ A2.6.2.2.3 of Resolution ITU-R 1-8)

No Recommendations or Questions are proposed for adoption by a Study Group by correspondence (§ A2.6.2.2.3 of Resolution ITU-R 1-8).

3 Contributions

Contributions in response to the work of Study Group 7 are processed according to the provisions laid down in Resolution ITU-R 1-8.

The deadline for reception of contributions not requiring translation* (including Revisions, Addenda and Corrigenda to contributions) is 7 calendar days (1600 hours UTC) prior to the start of the meeting. **The deadline for reception of contributions for this meeting is specified in the table above.** Contributions received later than this deadline cannot be accepted. Resolution ITU-R 1-8 provides that contributions which are not available to participants at the opening of the meeting cannot be considered.

Participants are requested to submit contributions by electronic mail to:

rsg7@itu.int

A copy should also be sent to the Chairman and Vice-Chairmen of Study Group 7. The pertinent addresses can be found on:

<http://www.itu.int/go/rsg7/ch>

4 Documents

Contributions will be posted “as received” within one working day on the webpage established for this purpose:

<https://www.itu.int/md/R19-SG07.AR-C/en>

The official versions will be posted on <http://www.itu.int/md/R19-SG07-C/en> within 3 working days.

In accordance with Resolution 167 (Rev. Dubai, 2018), **the Study Group meeting will be completely paperless.** Wireless LAN facilities will be available for use by delegates in the meeting rooms. Printers are available in the cyber café of the 2nd basement of the Tower building and on the ground and first floors of the Montbrillant building for delegates who wish to print documents. In addition, the Service Desk (servicedesk@itu.int) has prepared a limited number of laptops for those who do not have one.

* Where translation is required, contributions should be received at least three months prior to the meeting.

5 Remote participation

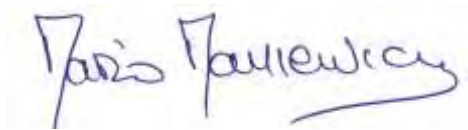
In order to follow the proceedings of ITU-R meetings remotely an audio webcast of the Study Group Plenary meetings in all languages will be provided through the ITU Internet Broadcasting Service (IBS). Participants do not need to register for the meeting to use the webcast facility, however, an ITU [TIES account](#) is required to access the webcast.

6 Participation/Visa requirements/Accommodation

Registration to this event is mandatory and will be carried out exclusively on-line via Designated Focal Points (DFPs) for ITU-R event registration. **The Radiocommunication Bureau has deployed since May 2019 a new event registration platform where participants must first complete an online registration form and submit their registration request for approval by the corresponding focal point.** An ITU/TIES account is required from participants to submit a registration request and obtain registration approval from the corresponding focal point.

The list of ITU-R DFPs (TIES protected) as well as detailed information on this new event registration system, visa support requirements, hotel accommodation, etc. can be found at:

www.itu.int/en/ITU-R/information/events



Mario Maniewicz
Director

Annex: 1

Distribution:

- Administrations of Member States of the ITU and Radiocommunication Sector Members participating in the work of Radiocommunication Study Group 7
- ITU-R Associates participating in the work of Radiocommunication Study Group 7
- ITU Academia
- Chairmen and Vice-Chairmen of Radiocommunication Study Groups
- Chairman and Vice-Chairmen of the Conference Preparatory Meeting
- Members of the Radio Regulations Board
- Secretary-General of the ITU, Director of the Telecommunication Standardization Bureau, Director of the Telecommunication Development Bureau

Annex

Draft agenda for the meeting of Radiocommunication Study Group 7

(Geneva, 20 April 2020)

- 1 Opening remarks
 - 1.1 Director, BR
 - 1.2 Chairman
- 2 Introduction of Vice-Chairmen
- 3 Approval of the agenda
- 4 Appointment of Rapporteur
- 5 Appointment of Chairmen of Working Parties
- 6 Results of Radiocommunication Assembly 2019
- 7 Results of World Radiocommunication Conference 2019
- 8 Results of Conference Preparatory Meeting 2023-1 ([CA/251](#))
- 9 Summary Report of actions taken during the meeting of Study Group 7 on 5 June 2019 ([7/2\(Rev.1\)](#), [7/121](#))
- 10 Assignment of texts to the Study Group 7 Working Parties ([7/1](#))
- 11 Preparation for RA-23 and WRC-23 ([7/1](#))
- 12 Status of Questions, Recommendations, Reports and Handbooks ([7/1](#))
- 13 Draft new Recommendation ITU-R SA.[IMT-EESS/SRS COORDINATION] ([7/2\(Rev.1\)](#), [7/122](#), [7/5](#))
- 14 Liaisons with other ITU Sectors, Study Groups and International Organizations ([7/2\(Rev.1\)](#), [7/123](#))
- 15 Consideration of future work programme and discussion on a tentative meeting schedule
- 16 Any other business

J. ZUZEK
Chairman, Study Group 7



Radiocommunication Bureau (BR)

Corrigendum 1 to
Administrative Circular
CACE/941

13 March 2020

To Administrations of Member States of the ITU, Radiocommunication Sector Members, ITU-R Associates participating in the work of the Radiocommunication Study Group 7 and ITU Academia

Subject: **Meeting of Radiocommunication Study Group 7 (Science services),
Geneva, 20 April 2020**

Further to Administrative Circular [CACE/941](#) dated 21 January 2020, and in view of the growing global concern about the [COVID-19](#) outbreak, it has been decided that the SG 7 meeting, scheduled on 20 April 2020, will be limited to **remote participation only**. This decision has prioritized the need to ensure the health and safety of all participants and to guarantee adequate levels of participation.

Delegates are reminded that advance registration to the event per the usual, through designated focal point approval, is required to participate remotely.

[Guidelines](#) for remote participation can be found on ITU-R [SG 7](#) website.

All delegates are kindly requested to test remote participation application on Friday, 17 April from 5.00 p.m. to 6.00 p.m.

The Bureau remains at your disposal for any questions concerning this Administrative Circular (contact person in the Radiocommunication Bureau: Dr Vadim Nozdrin, SG 7 Counsellor, email: Vadim.nozdrin@itu.int).

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Mario Maniewicz
Director



Radiocommunication Bureau (BR)

Circular Letter
7/LCCE/76

14 January 2020

To Administrations of Member States of the ITU, Radiocommunication Sector Members, ITU-R Associates participating in the work of the Radiocommunication Study Group 7 and ITU Academia

Subject: **Meetings of Working Parties 7B, 7C and 7D**

- **WP 7B: Space radiocommunication applications**
- **WP 7C: Remote sensing systems**
- **WP 7D: Radio astronomy**

1 Introduction

By means of this Circular Letter, I wish to announce that meetings of ITU-R Working Parties 7B, 7C and 7D will take place in the ITU Headquarters in Geneva from 21 to 24 April 2020 (see the table below).

Groups	Meeting dates	Deadline for contributions 1600 hours UTC	Opening session
Working Party 7B	21-24 April 2020	Tuesday, 14 April 2020	Tuesday, 21 April 2020 at 0930 hours
Working Party 7C	21-24 April 2020	Tuesday, 14 April 2020	Tuesday, 21 April 2020 at 1100 hours
Working Party 7D	21-24 April 2020	Tuesday, 14 April 2020	Tuesday, 21 April 2020 at 1400 hours

2 Programme of the meetings of Working Parties

The draft agenda for the meetings is contained in the Annex.

The status of texts assigned to the Working Parties can be found on:

<http://www.itu.int/md/R19-SG07-C-0001/en>

The Working Parties will conduct their work in English.

The Questions assigned may be found on: <http://www.itu.int/pub/R-QUE-SG07/en>.

3 Contributions

Contributions in response to the work of Working Parties 7B, 7C and 7D are invited. These will be processed according to the provisions laid down in Resolution ITU-R 1-8.

The deadline for reception of contributions not requiring translation* (including Revisions, Addenda and Corrigenda to contributions) is seven calendar days (1600 hours UTC) prior to the start of the meeting. **The deadlines for reception of contributions for these meetings are specified in the table above.** Submissions received later than these deadlines cannot be accepted. Resolution ITU-R 1-8 provides that contributions which are not available to participants at the opening of the meeting cannot be considered.

Participants are requested to submit contributions by electronic mail to:

rsg7@itu.int

A copy of each contribution should also be sent to the Chairman of the relevant Working Party and to the Chairman and Vice-Chairmen of Study Group 7. The pertinent addresses can be found on:

<http://itu.int/go/rwp7b/ch>

<http://itu.int/go/rwp7c/ch>

<http://itu.int/go/rwp7d/ch>

<http://itu.int/go/rsg7/ch>

4 Documents

Contributions will be posted “as received” within one working day on the Working Party webpages established for this purpose. The official versions will be posted on <http://www.itu.int/ITU-R/go/rsg7/en> (see “contributions” of the relevant Working Party) within 3 working days.

In accordance with Resolution 167 (Rev. Dubai, 2018) **the meetings will be completely paperless.** Wireless LAN facilities will be available for use by delegates in the meeting rooms. Printers are available in the cyber café of the 2nd basement of the Tower building and on the ground and first floors of the Montbrillant building for delegates who wish to print documents. In addition, a limited number of laptops are available for those who do not have one. Please enquire at the Service Desk (servicedesk@itu.int) for further information.

5 Remote participation

In order to follow the proceedings of ITU-R meetings remotely an audio webcast of the Working Party plenary sessions will be provided through the ITU Internet Broadcasting Service (IBS). Participants do not need to register for the meeting to use the webcast facility, however an ITU TIES account is required to access the webcast.

Remote participants wishing to actively participate (e.g. to introduce a contribution) will need to register in advance for the meeting by indicating this intention to their Designated Focal Points (see section 6). Additionally, they need to coordinate their active participation **at least one month** prior to the meeting with the responsible Counsellor.

Further information regarding remote participation can be found at:

<https://www.itu.int/en/ITU-R/study-groups/Pages/remote-participation.aspx>

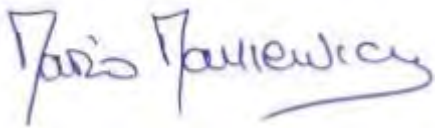
* Where translation is required, contributions should be received at least three months prior to the meeting.

6 Participation/Visa requirements/Accommodation

Registration to this event is mandatory and will be carried out exclusively on-line via Designated Focal Points (DFPs) for ITU-R event registration. **The Radiocommunication Bureau has deployed since May 2019 a new event registration platform where participants must first complete an online registration form and submit their registration request for approval by the corresponding focal point.** An ITU/TIES account is required from participants to submit a registration request and obtain registration approval from the corresponding focal point.

The list of ITU-R DFPs (TIES protected) as well as detailed information on this new event registration system, visa support requirements, hotel accommodation, etc. can be found at:

www.itu.int/en/ITU-R/information/events



Mario Maniewicz
Director

Annex: 1

Distribution:

- Administrations of Member States of the ITU and Radiocommunication Sector Members participating in the work of Radiocommunication Study Group 7
- ITU-R Associates participating in the work of Radiocommunication Study Group 7
- ITU Academia
- Chairman and Vice-Chairmen of Radiocommunication Study Group 7
- Secretary General of the ITU, Director of the Telecommunication Standardization Bureau, Director of the Telecommunication Development Bureau

ANNEX

Draft agenda for the meeting of Working Parties 7B, 7C and 7D

(Geneva, 21-24 April 2020)

- 1** Introduction by the Chairman
- 2** Approval of the agenda
- 3** Status of Questions assigned to the Working Party and related work
- 4** Results of RA-19, WRC-19 and CPM23-1
- 5** Work programme for the meeting
- 6** Introduction of input documents
- 7** Establishment of working groups and assignment of documents
- 8** Preparation of output documents
- 9** Discussion of the future work plan
- 10** Next meetings
- 11** Any other business

Chairman, WP 7B

Chairman, WP 7C

Chairman, WP 7D



Radiocommunication Bureau (BR)

Corrigendum 1 to
Circular Letter
7/LCCE/76

13 March 2020

**To Administrations of Member States of the ITU, Radiocommunication Sector Members,
ITU-R Associates participating in the work of the Radiocommunication Study Group 7 and
ITU Academia**

Subject: **Meeting of Working Party 7D (Geneva, 21-24 April 2020)**

Further to Circular Letter [7/LCCE/76](#) dated 14 January 2020, and in view of the growing global concern about the [COVID-19](#) outbreak, it has been decided to cancel WP 7D meeting originally scheduled to be held from 21 to 24 April 2020. The decision to cancel the meeting has prioritized the need to ensure the health and safety of all participants and to guarantee adequate levels of participation.

Further information regarding future meetings will be provided as appropriate.

A handwritten signature in blue ink that reads "Mario Maniewicz".

Mario Maniewicz
Director



Radiocommunication Bureau (BR)

Corrigendum 2 to
Circular Letter
7/LCCE/76

13 March 2020

**To Administrations of Member States of the ITU, Radiocommunication Sector Members,
ITU-R Associates participating in the work of the Radiocommunication Study Group 7 and
ITU Academia**

Subject: **Meetings of Working Parties 7B and 7C**

- **WP 7B: Space radiocommunication applications**
- **WP 7C: Remote sensing systems**

Further to Circular Letter [7/LCCE/76](#) dated 14 January 2020, and in view of the growing global concern about the [COVID-19](#) outbreak, it has been decided that the WPs 7B and 7C meetings, scheduled from 21 to 24 April 2020, will be limited to **remote participation only**. This decision has prioritized the need to ensure the health and safety of all participants and to guarantee adequate levels of participation.

Delegates are reminded that advance registration to the event per the usual, through designated focal point approval, is required to participate remotely.

[Guidelines](#) for remote participation can be found on ITU-R WPs [7B](#) and [7C](#) websites.

All delegates are kindly requested to test remote participation application on Monday, 20 April from 5.30 p.m. to 6.30 p.m.

The Bureau remains at your disposal for any questions concerning this Circular Letter (contact person in the Radiocommunication Bureau: Dr Vadim Nozdrin, SG 7 Counsellor, email: Vadim.nozdrin@itu.int).

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Mario Maniewicz
Director