



Radiocommunication Bureau (BR)

Corrigendum 2 to
Circular Letter
3/LCCE/42

8 June 2020

**To Administrations of Member States of the ITU, Radiocommunication Sector Members,
ITU-R Associates participating in the work of Radiocommunication Study Group 3 and
ITU Academia**

Subject: **Meetings of Working Parties 3J, 3K, 3L and 3M**

- **Working Party 3J: Propagation fundamentals**
- **Working Party 3K: Point-to-area propagation**
- **Working Party 3L: Ionospheric propagation and radio noise**
- **Working Party 3M: Point-to-point and Earth-space propagation**

1 Introduction

This Corrigendum 2 to Circular Letter 3/LCCE/42 of 6 March 2020 is to inform that, due to the continuing exceptional circumstances caused by the Coronavirus ([COVID-19](#)) outbreak, the meetings of Working Parties 3J, 3K, 3L and 3M will be convened fully electronically (remote participation only / virtual meeting) on the dates as foreseen in previous circulars and as indicated in the table below:

Groups	Meeting dates	Deadline for contributions 1600 hours UTC	Opening session
Working Party 3K	10-20 August 2020	Monday, 3 August 2020	Opening at 1300 hours on Monday 10 August 2020
Working Party 3J	10-20 August 2020	Monday, 3 August 2020	Opening directly following Working Party 3K starting at 1300 hours on Monday 10 August 2020
Working Party 3L	12-20 August 2020	Wednesday, 5 August 2020	Opening at 1300 hours on Wednesday 12 August 2020
Working Party 3M	10-20 August 2020	Monday, 3 August 2020	Opening directly following Working Parties 3K and 3J starting at 1300 hours on Monday 10 August 2020

2 Main issues to be addressed in the Working Party meetings

The decision to convene the meetings fully electronically was taken in consultation with the management team of Study Group 3, which also agreed that the meetings of Working Parties 3J, 3K, 3L and 3M should give priority to:

- 1 Work associated with WRC-23 agenda items in support of other ITU-R responsible groups to which these agenda items have been assigned (see Document 3/[1](#) and CA/[251](#));
- 2 Liaison statements from other groups, in particular, but not limited to those performing sharing and compatibility studies associated with the WRC-23 agenda items, requesting information and advice on radio wave propagation prediction issues;
- 3 Other work items, which would require urgent attention and that cannot be postponed to future meetings of Working Parties 3J, 3K, 3L and 3M.

As the effective meeting time for the virtual meetings of Working Parties 3J, 3K, 3L and 3M will be limited, the working parties might consider the need to assign certain tasks associated with the above-mentioned items to existing or newly created correspondence groups. These correspondence groups would then progress on the work items, hold online discussions as required and report on the ongoing or completed tasks to future meetings of the working parties. As a result, Working Parties 3J, 3K, 3L and 3M might schedule additional virtual meetings at future dates to consider the output of the correspondence groups and take necessary action.

3 Programme of the meetings of Working Parties 3J, 3K, 3L and 3M

During the period 10 – 20 August 2020 (12 to 20 August 2020 for Working Party 3L), the working parties will convene as virtual meetings (remote participants only) and may organize virtual meetings of relevant sub-working and drafting groups in order to progress on the three items mentioned above. The virtual meeting sessions will be held each day between **1300 and 1600 hours Geneva time**. These working hours were chosen to accommodate the participation of delegates from various time zones. Meeting schedules, agenda and other relevant information will be published on the working party websites, as well as in administrative and information documents.

4 Contributions

Contributions are invited to the work of Working Parties 3J, 3K, 3L and 3M, particularly noting the three items mentioned in Section 1 above. These will be processed in accordance with the indications provided in Section 3 of Circular Letter 3/LCCE/[42](#). **The deadlines for reception of contributions for these meetings are specified in the table in Section 1 above.**

5 Registration and participation

Registration to these events is mandatory and will be carried out in accordance with Section 6 of Circular Letter 3/LCCE/[42](#). Since all meetings will be convened as virtual meetings there is no need to contact the Bureau to request remote participation.

Test sessions will be scheduled before the virtual meetings to troubleshoot remote participation connectivity issues. It is highly recommended to attend these test sessions particularly for those delegates who intend to participate actively in the discussions. Instructions on the test sessions and how to connect to the virtual meetings will be sent by e-mail to registered participants before the meetings.

For further questions relating to this Circular Letter please contact, David Botha, SG 3 Counsellor, at david.botha@itu.int.

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