

July 2, 2012

An Important Notification for Foreign Residents from the Ministry of Internal Affairs and Communication

If you have not received a letter from your municipality notifying you of items which will be listed on your Resident Record, you will need to submit necessary forms to your municipality in order to have your Resident Record processed. The deadline is Monday, July 23rd.

From 9th July 2012, Resident Records will be provided to foreign residents. In preparation for this, from May 2012, if you are eligible for a Resident Record, you will receive a notification from your municipality asking you to check that all the items to be listed in the Record are correct.

If you have not received this notification, you must submit necessary forms to your municipality in order to have your Resident Record processed. The deadline is Monday, July 23rd.

For those who have received a notification from their municipality, but who have not yet reported subsequent changes in address/household circumstances etc as required under the Alien Registration system, please submit necessary forms to your current municipality in order to have your Resident Record processed. This deadline is also Monday, July 23rd.

You must bring your Resident Card, Special Permanent Resident Certificate, or Alien Registration Card in order to submit the necessary forms to your municipality.

Please contact your municipality as soon as possible if you have not received a notification.

Should you have any queries regarding the Basic Resident Registration system you can reach our call center on:

- 1) 0570-066-630 (for IP and PHS phones 03-6301-1337)
- 2) Opening hours: 8:30-17:30 (except weekends and public holidays)
- 3) 6 languages available (Japanese, English, Chinese, Korean, Spanish, and Portuguese)