



## Radiocommunication Bureau (BR)

Corrigendum 1 to  
Circular Letter  
**1/LCCE/106**

15 September 2020

**To Administrations of Member States of the ITU, Radiocommunication Sector Members,  
ITU-R Associates participating in the work of Radiocommunication Study Group 1  
and ITU Academia**

Subject: **Meetings of Working Parties 1A, 1B and 1C**

- **Working Party 1A: Spectrum engineering techniques**
- **Working Party 1B: Spectrum management methodologies and economic strategies**
- **Working Party 1C: Spectrum monitoring**

### 1 Introduction

This Corrigendum 1 to Circular Letter [1/LCCE/106](#) of 27 July 2020 is to inform that due to the exceptional circumstances and global concern about the Coronavirus ([COVID-19](#)), the meetings of Working Parties 1A, 1B and 1C will be convened fully electronically (virtual meetings / remote participation only) on the planned dates 24 November – 2 December 2020 (see the table below). Please note that the meeting of Study Group 1 will also be convened fully electronically (see Corrigendum 1 to Administrative Circular [CACE/952](#)).

Groups	Meeting dates	Deadline for contributions	Opening session
Joint meeting of Working Parties 1A, 1B and 1C	24 November 2020	Tuesday, 17 November 2020 at 1600 hours UTC	Tuesday, 24 November 2020 at <b>1200 hours (Geneva time)</b>
Working Party 1A	24 November to 2 December 2020		Tuesday, 24 November 2020 at <b>1415 hours (Geneva time)</b>
Working Party 1B			Tuesday, 24 November 2020 at <b>1515 hours (Geneva time)</b>
Working Party 1C			Tuesday, 24 November 2020 at <b>1300 hours (Geneva time)</b> or earlier following the joint meeting

## **2 Programme of the meetings of Working Parties**

Draft agendas of the meetings of Working Parties 1A, 1B and 1C are already contained in Circular Letter 1/LCCE/106 issued on 27 July 2020.

The working hours of the meetings are scheduled to be **1200 to 1615 hours Geneva time**. In view of the circumstances, the above-mentioned working hours will be applicable –on an exceptional basis– also to Friday’s session. These working hours were chosen to accommodate the participation of delegates from various time zones. Other relevant information will be published on the Working Parties websites, as well as in administrative and information documents.

## **3 Registration and participation**

Registration to these events is mandatory and will be carried out in accordance with Section 6 of Circular Letter 1/LCCE/106. Since the meetings are proposed to be convened as virtual meetings there is no need to contact the Bureau to request remote participation.

Delegates must register for each Working Party 1A, 1B and 1C meeting separately and will receive an according link, with no cut-off date for registration.

Test sessions will be scheduled before the virtual meetings to troubleshoot remote participation connectivity issues. It is highly recommended to attend these test sessions particularly for those delegates who intend to actively participate in the discussions. Instructions on the test sessions and how to connect to the virtual meetings will be sent by e-mail to registered participants before the meetings.

For further questions relating to this Circular Letter, please contact Mr Philippe Aubineau, SG 1 Counsellor, at [philippe.aubineau@itu.int](mailto:philippe.aubineau@itu.int).

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