



Radiocommunication Bureau (BR)

Administrative Circular
CA/255

22 January 2021

To Administrations of Member States of the ITU, Radiocommunication Sector Members and Academia of the ITU

Subject: **Twenty-eighth meeting of the Radiocommunication Advisory Group
E-Meeting - 29 March to 1 April 2021**

By means of this Administrative Circular, I wish to announce that the twenty-eighth meeting of the Radiocommunication Advisory Group (RAG) will be held from 29 March to 1 April 2021, inclusive. Due to the continued exceptional circumstances and global concern caused by the Covid-19, the twenty-eighth meeting of the RAG will be convened in a fully virtual manner (remote participation only).

As stated in Article 11A of the ITU Convention, the RAG is open to representatives of Administrations of Member States and representatives of Sector Members, and to the Chairmen of the Study Groups and other groups.

The principal duties of the RAG are, *inter alia*, to review priorities, programmes, operations, financial matters and strategies related to Radiocommunication Assemblies, Study Groups and the preparation of Radiocommunication Conferences, and any specific matters as directed by a conference of the Union, a Radiocommunication Assembly or the Council. The RAG recommends measures to foster cooperation and coordination with other standards bodies, with the Telecommunication Standardization Sector, the Telecommunication Development Sector and the General Secretariat.

The draft agenda of the meeting has been established in consultation with the Chairman of RAG and is contained in the **Annex**.

All documents and administrative information pertaining to the upcoming meeting of the RAG will be posted on the ITU website at www.itu.int/ITU-R/go/RAG as they become available.

Contributions

Contributions should be submitted to the Director of the Radiocommunication Bureau (BR), in electronic form, at brrag@itu.int, with a copy to the RAG Chairman and Vice-Chairmen at the email addresses indicated at www.itu.int/go/RAGchairs. Contributions should be received by BR not later than **15 March 2021** with a view to providing the documents in six languages. Contributions received after that date will be published in the original language only.

Meeting schedule

The RAG meeting will hold its deliberations from 1100 to 1500 hours (Geneva time) daily.

A detailed time management plan will be posted on the RAG webpage after the deadline for input contributions has passed.

Remote Participation Platform, Interpretation and Webcast

The RAG sessions will be conducted using the ZOOM remote participation platform with simultaneous interpretation in the six official languages of the Union. It will also be webcasted and recorded for viewing during and after the meeting, respectively.

Registration

Advance registration to the RAG meeting is required and carried out exclusively online. The Radiocommunication Bureau has deployed a new registration system for registration to all ITU-R events. In the new registration system, participants are required to first complete an online registration request form and subsequently receive registration approval from their Designated Focal Point (DFP) for ITU-R event registration.

Participants will find the necessary information on delegate registration at:

www.itu.int/en/ITU-R/information/events

General information

Please visit the RAG website at www.itu.int/ITU-R/go/RAG for further information.

The Bureau remains at your disposal for any questions concerning this Administrative Circular (contact person in the Radiocommunication Bureau: Ms. Joanne Wilson email: joanne.wilson@itu.int).

Mario Maniewicz
Director

Distribution:

- Administrations of Member States of the ITU
- Radiocommunication Sector Members
- ITU Academia
- Chairman and Vice-Chairmen of the Radiocommunication Advisory Group
- Chairmen and Vice-Chairmen of Radiocommunication Study Groups
- Chairman and Vice-Chairmen of the Conference Preparatory Meeting
- Members of the Radio Regulations Board
- Secretary-General of the ITU, Director of the Telecommunication Standardization Bureau, Director of the Telecommunication Development Bureau

ANNEX

Draft agenda for the twenty-eighth meeting of the Radiocommunication Advisory Group

(29 March to 1 April 2021)

- 1 Opening remarks
- 2 Approval of the agenda
- 3 Report to the 28th meeting of the Radiocommunication
Advisory Group
- 4 Council-21 related issues
- 5 Implementation of RA-19 Decisions
 - Consideration of Draft Terms of Reference of the RAG
Correspondence Group 2 on Possible Revisions of
Resolutions ITU-R 1-8 and 15-6
- 6 Implementation of WRC-19 Decisions
 - Report of Correspondence Group 1 on the
Implementation of WRC-19 Gender Declaration and
Drafting of a Possible RA-23 Gender Resolution
- 7 RA/WRC-23 preparation
- 8 Study Group activities
- 9 Inter-sector activities
- 10 Operational Planning
- 11 BR Information System
- 12 Outreach
- 13 Date of next meeting
- 14 Any other business

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