



Radiocommunication Bureau (BR)

Corrigendum 3 to
Administrative Circular
CACE/942

10 July 2020

**To Administrations of Member States of the ITU, Radiocommunication Sector Members,
ITU-R Associates participating in the work of the Radiocommunication Study Group 5
and ITU Academia**

Subject: **Meeting of Radiocommunication Study Group 5 (Terrestrial Services),
Geneva, 31 July 2020**

1 Introduction

This Administrative Circular complements the information provided in Administrative Circular [CACE/942](#) and its two corrigenda. Due to the continued exceptional circumstances caused by the Coronavirus ([COVID-19](#)) outbreak, the ITU Member States were consulted, through Corrigendum 2 to Administrative Circular CACE/942, on two aspects, namely whether the meeting of Study Group 5 may be convened fully electronically (virtual meeting / remote participation only) on the planned date of 31 July 2020 and whether that meeting can be conducted exceptionally in English only. The deadline for the submission of responses to these two consultations was 30 June 2020.

2 Outcome of the consultation process

The objective of this Administrative Circular is to report on the outcome of these two consultations. The Study Groups Department of the Radiocommunication Bureau has not received any objection to convening the meeting of Study Group 5 as a virtual meeting on 31 July 2020. The meeting of Study Group 5 will therefore be convened as a virtual meeting.

The Study Groups Department of the Radiocommunication Bureau has not received any comment to conduct the virtual meeting of Study Group 5 exceptionally in English only. However, considering that the proposed agenda of Study Group 5 contains, as indicated in Corrigendum 2 to Administrative Circular CACE/942, some recommendations that will be considered for adoption at the planned meeting or by correspondence, in consultation with the ITU-R Study Group 5 management team, it was decided that the meeting will be conducted in the 6 languages of the Union.

For further questions relating to this Circular Letter, please contact Uwe Löwenstein, Study Group 5 Counsellor, at uwe.loewenstein@itu.int.

Mario Maniewicz
Director

Radiocommunication Bureau (BR)

Corrigendum 2 to
Administrative Circular
CACE/942

8 June 2020

To Administrations of Member States of the ITU, Radiocommunication Sector Members, ITU-R Associates participating in the work of the Radiocommunication Study Group 5 and ITU Academia

Subject: **Meeting of Radiocommunication Study Group 5 (Terrestrial Services),
Geneva, 31 July 2020**

1 Introduction

This Corrigendum 2 to Administrative Circular CACE/942 is to inform that, due to continued exceptional circumstances caused by Coronavirus ([COVID-19](#)), the meeting of Study Group 5 is proposed to be convened fully electronically (virtual meeting / remote participation only) on the planned date of 31 July 2020. The meetings of Working Parties 5A, 5B and 5C will also be convened as virtual meetings from 20 to 30 July 2020, for which a separate communication will be issued.

The meeting arrangements are made in agreement with the ITU-R Study Group 5 management team. The opening session of the Study Group 5 meeting is proposed to start at 1200 hours.

Group	Meeting date	Deadline for contributions	Opening session
Study Group 5	Friday, 31 July 2020	Friday, 24 July 2020 at 1600 hours UTC	Friday, 31 July 2020 at 1200 hours (Geneva time)

Since the ITU Constitution and Convention do not provide for the possibility of remote participation in statutory meetings (see Resolution [167](#) (rev. Dubai, 2018) of the ITU Plenipotentiary Conference), in case of *force majeure*, under the conditions of COVID-19, **the Member States are asked to provide before 30 June 2020 any objections to convene the ITU-R Study Group 5 meeting as a virtual meeting with remote participation only.** Any objection will result in restricting the meeting agenda, in particular excluding item 8 from the attached draft agenda. Topics which require the approval of Member States will then be postponed to the next meeting, or another future date when it can be convened as an in-person meeting.

The Member States are additionally asked to provide their agreement before 30 June 2020 to conduct the meeting of Study Group 5 exceptionally in English only. This measure would greatly facilitate the proceedings of the meeting, since conducting a virtual meeting in the six official languages of the Union poses considerable technical and procedural difficulties that would prolong the meeting, which is scheduled for reduced meeting hours compared to the working hours of the usual in-person meetings.

The outcome of the two consultations above will be provided in a circular letter to be published early July. Should the outcome of the consultation be to agree to convene the Study Group 5 meeting as a virtual meeting, then the information provided in the following sections would be pertinent.

2 Programme of the meeting

A revised draft agenda of the meeting of Study Group 5 is contained in Annex 1 to this Circular Letter and, in agreement with the Study Group 5 management team, titles and summaries of the draft Recommendations proposed for adoption at the Study Group 5 meeting are listed in Annex 2; topics to be addressed at meetings of Working Parties 5A, 5B, 5C and 5D held prior to the meeting of Study Group 5 for which draft Recommendations may be developed, are listed in Annex 3. The working hours of the meeting is scheduled to be **1200 to 1600 hours Geneva time**. These working hours were chosen to accommodate the participation of delegates from various time zones. An updated agenda and other relevant information will be published on the Study Group website, as well as in administrative and information documents.

3 Contributions

Contributions in response to the work of Study Group 5 will be processed in accordance with the indications provided in Section 3 of Circular Letter CACE/[942](#). **The deadline for reception of contributions for this meeting is specified in the table in Section 1 above.**

4 Registration and participation

Registration to this event is mandatory and will be carried out in accordance with Section 6 of Circular Letter CACE/[942](#). Since the meeting is proposed to be convened as a virtual meeting there is no need to contact the Bureau to request remote participation.

Test sessions will be scheduled before the virtual meeting to troubleshoot remote participation connectivity issues. It is highly recommended to attend these test sessions particularly for those delegates who intend to actively participate in the discussions. Instructions on the test sessions and how to connect to the virtual meeting will be sent by e-mail to registered participants before the meeting.

For further questions relating to this Circular Letter please contact Uwe Löwenstein, SG 5 Counsellor, at uwe.loewenstein@itu.int.

Mario Maniewicz
Director

Annexes: 3

Annex 1

Draft agenda for the meeting of Radiocommunication Study Group 5

(Geneva, 31 July 2020)

- 1** Opening of the meeting
- 2** Approval of the agenda
- 3** Appointment of the Rapporteur
- 4** Summary record of the previous meeting (previous study period) (Document [5/205](#))
- 5** Documents carried over from 2015-2019 study period (Document [5/2](#))
- 6** SG 5 structure
- 6.1** Nomination of Vice-Chairman for TG 6/1
- 7** Considerations of results of other meetings
- 7.1** RA-19 / WRC-19
- 7.2** CPM23/1 (Document [5/1](#))
- 7.3** RAG
- 7.4** CVC Meeting
- 8** Consideration of the outputs of the SG 5 Working Parties
- 9** Consideration of other inputs
- 10** Next meeting of SG 5
- 11** Any other business

Annex 2

Titles and summaries of the draft Recommendations proposed for adoption at the Study Group 5 meeting

Working Party 5A

None

Working Party 5B

None

Working Party 5C

None

Working Party 5D

Draft revision of Recommendation ITU-R M.1036-6 – Frequency arrangements for implementation of the terrestrial component of International Mobile Telecommunications (IMT) in the bands identified for IMT in the Radio Regulations (RR)

Draft revision of Recommendation ITU-R M.1457-14 – Detailed specifications of the terrestrial radio interfaces of International Mobile Telecommunications-2000 (IMT-2000).

Annex 3

Topics to be addressed at meetings of Working Parties 5A, 5B, 5C and 5D held prior to the meeting of Study Group 5 for which draft Recommendations may be developed

Working Party 5A

None

Working Party 5B

None

Working Party 5C

Proposal for an editorial correction to Recommendation ITU-R F.636-5 (Radio-frequency channel arrangements for fixed wireless systems operating in the 14.4-15.35 GHz band)

Working Party 5D

None

Radiocommunication Bureau (BR)

Corrigendum 1 to
Administrative Circular
CACE/942

13 March 2020

**To Administrations of Member States of the ITU, Radiocommunication Sector Members,
ITU-R Associates participating in the work of the Radiocommunication Study Group 5
and ITU Academia**

Subject: **Meeting of Radiocommunication Study Group 5 (Terrestrial Services),
Geneva, 31 July 2020**

This Corrigendum to Administrative Circular CACE/942 is to inform that due to exceptional circumstances caused by Coronavirus ([COVID-19](#)), the meeting of Study Group 5 is postponed until 31 July 2020. The meetings of Working Parties 5A, 5B and 5C are also postponed until 20 to 31 July 2020 (See Corrigendum 2 to 5/LCCE/85).

The Study Group meeting will be held in the ITU Headquarters, Geneva. The opening session will take place at 0930 hours.

Group	Meeting date	Deadline for contributions	Opening session
Study Group 5	Friday, 31 July 2020	Friday, 24 July 2020 at 1600 hours UTC	Friday, 31 July 2020 at 0930 hours (local time)

Mario Maniewicz
Director

Annexes: 2

Annex 1

Draft agenda for the meeting of Radiocommunication Study Group 5

(Geneva, 31 July 2020)

- 1** Opening of the meeting
- 2** Approval of the agenda
- 3** Appointment of the Rapporteur
- 4** Summary Record of the previous meeting (Document [5/205](#))
- 5** Executive Reports from Working Party Chairmen
- 6** Consideration of new and revised Recommendations
- 7** Consideration of new and revised Reports
- 8** Consideration of new and revised Questions
- 9** Consideration of other contributions
- 10** Status of Handbooks, Questions, Recommendations, Reports, Opinions, Resolutions and Decisions
- 11** Liaison with other Study Groups and international organizations
- 12** Schedule of meetings
- 13** Any other business

Martin FENTON
Chairman, Radiocommunication Study Group 5

Annex 2

Topics to be addressed at meetings of Working Parties 5A, 5B and 5C held prior to the meeting of Study Group 5 and for which draft Recommendations may be developed

Working Party 5A

None

Working Party 5B

None

Working Party 5C

Proposal for an editorial correction to Recommendation ITU-R F.636-5 – Radio-frequency channel arrangements for fixed wireless systems operating in the 14.4-15.35 GHz band

Radiocommunication Bureau (BR)

Administrative Circular
CACE/942

7 February 2020

To Administrations of Member States of the ITU, Radiocommunication Sector Members, ITU-R Associates participating in the work of the Radiocommunication Study Group 5 and ITU Academia

Subject: **Meeting of Radiocommunication Study Group 5 (Terrestrial Services), Geneva, 8 May 2020**

1 Introduction

By means of this Administrative Circular, I wish to announce that a meeting of ITU-R Study Group 5 will take place in Geneva on 8 May 2020, following the meetings of Working Parties 5A, 5B and 5C (see Circular Letter [5/LCCE/85](#)).

The Study Group meeting will be held in the ITU Headquarters, Geneva. The opening session will take place at 0930 hours.

Group	Meeting date	Deadline for contributions	Opening session
Study Group 5	Friday, 8 May 2020	Friday, 1 May 2020 at 1600 hours UTC	Friday, 8 May 2020 at 0930 hours (local time)

2 Programme of the meeting

The draft agenda for the meeting of Study Group 5 is contained in Annex 1. The status of texts assigned to Study Group 5 can be found on:

<http://www.itu.int/md/R19-SG05-C-0001/en>

2.1 Adoption of draft Recommendations at the Study Group meeting § A2.6.2.2.2 of Resolution ITU-R 1-8)

No Recommendations are proposed for adoption by the Study Group in accordance with § A2.6.2.2.2 of Resolution ITU-R 1-8.

2.2 Adoption of draft Recommendations by a Study Group by correspondence (§ A2.6.2.2.3 of Resolution ITU-R 1-8)

The procedure described in § A2.6.2.2.3 of Resolution ITU-R 1-8 concerns draft new or revised Recommendations that are not specifically included in the agenda of a Study Group meeting.

In accordance with this procedure, draft new and revised Recommendations prepared during the meetings of Working Parties 5A, 5B and 5C held prior to the Study Group meeting will be submitted to the Study Group. After due consideration, the Study Group may decide to seek adoption of these draft Recommendations by correspondence. In such cases, the Study Group shall use the procedure for simultaneous adoption and approval (PSAA) by correspondence of the draft Recommendations as described in § A2.6.2.4 of Resolution ITU-R 1-8 (see also § 2.3 below), if there is no objection to this approach by any Member State attending the meeting and if the Recommendation is not incorporated by reference in the Radio Regulations.

In accordance with § A1.3.1.13 of Resolution ITU-R 1-8, Annex 2 to this Circular contains a list of topics to be addressed at the meetings of the Working Parties held just prior to the Study Group meeting, and for which draft Recommendations may be developed.

2.3 Decision on approval procedure

At the meeting, the Study Group shall decide on the eventual procedure to be followed for seeking approval for each draft Recommendation in accordance with § A2.6.2.3 of Resolution ITU-R 1-8, unless the Study Group has decided to use the PSAA procedure as described in § A2.6.2.4 of Resolution ITU-R 1-8 (see § 2.2 above).

3 Contributions

Contributions in response to the work of Study Group 5 are processed according to the provisions laid down in Resolution ITU-R 1-8.

The deadline for reception of contributions not requiring translation* (including Revisions, Addenda and Corrigena to contributions) is 7 calendar days (1600 hours UTC) prior to the start of the meeting. **The deadline for reception of contributions for this meeting is specified in the table above.** Contributions received later than this deadline cannot be accepted. Resolution ITU-R 1-8 provides that contributions which are not available to participants at the opening of the meeting cannot be considered.

Participants are requested to submit contributions by electronic mail to:

rsg5@itu.int

A copy should also be sent to the Chairman and Vice-Chairmen of Study Group 5. The pertinent addresses can be found on:

<http://www.itu.int/go/rsg5/ch>

* Where translation is required, contributions should be received at least three months prior to the meeting.

4 Documents

Contributions will be posted “as received” within one working day on the webpage established for this purpose:

<http://www.itu.int/md/R19-SG05.AR-C/en>

The official versions will be posted on <http://www.itu.int/md/R19-SG05-C/en> within 3 working days.

In accordance with Resolution 167 (Rev. Dubai, 2018) of the Plenipotentiary Conference, **the Study Group meeting will be completely paperless**. Wireless LAN facilities will be available for use by delegates in the meeting rooms. Printers are available in the cyber café of the 2nd basement of the Tower building and on the first floor of the Montbrillant building for delegates who wish to print documents.

5 Webcast

In order to follow the proceedings of ITU-R meetings remotely an audio webcast of the Study Group Plenary meetings in all languages will be provided through the ITU Internet Broadcasting Service (IBS). Participants do not need to register for the meeting to use the webcast facility, however, an ITU [TIES account](#) is required to access the webcast.

6 Participation/Visa requirements/Accommodation

Registration to this event is mandatory and will be carried out exclusively on-line via Designated Focal Points (DFPs) for ITU-R event registration. **The Radiocommunication Bureau has deployed, from May 2019, a new event registration platform where participants must first complete an online registration form and submit their registration request for approval by the corresponding focal point.** An ITU/TIES account is required from participants to submit a registration request and obtain registration approval from the corresponding focal point.

The list of ITU-R DFPs (TIES protected) as well as detailed information on this new event registration system, visa support requirements, hotel accommodation, etc. can be found at:

www.itu.int/en/ITU-R/information/events

Mario Maniewicz
Director

Annexes: 2

Annex 1

Draft agenda for the meeting of Radiocommunication Study Group 5

(Geneva, 8 May 2020)

- 1** Opening of the meeting
- 2** Approval of the agenda
- 3** Appointment of the Rapporteur
- 4** Summary Record of the previous meeting (Document [5/205](#))
- 5** Executive Reports from Working Party Chairmen
- 6** Consideration of new and revised Recommendations
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- 9** Consideration of other contributions
- 10** Status of Handbooks, Questions, Recommendations, Reports, Opinions, Resolutions and Decisions
- 11** Liaison with other Study Groups and international organizations
- 12** Schedule of meetings
- 13** Any other business

Martin FENTON
Chairman, Radiocommunication Study Group 5

Annex 2

Topics to be addressed at meetings of Working Parties 5A, 5B and 5C held prior to the meeting of Study Group 5 and for which draft Recommendations may be developed

Working Party 5A

None

Working Party 5B

None

Working Party 5C

Proposal for an editorial correction to Recommendation ITU-R F.636-5 – Radio-frequency channel arrangements for fixed wireless systems operating in the 14.4-15.35 GHz band
