



Radiocommunication Bureau (BR)

Administrative Circular
CA/259

17 December 2021

To Administrations of Member States of the ITU, Radiocommunication Sector Members and Academia of the ITU

Subject: **Twenty-ninth meeting of the Radiocommunication Advisory Group (RAG):**

- **Review of the Draft ITU-R Strategic and Financial Plans: 24 February 2022**
- **RAG Meeting: 11 to 14 April 2022**

In line with the announcement of the return to physical meetings of the ITU-R working parties and study groups provided in BR Administrative Circular [CACE/1002](#) dated 24 November 2021, I wish to announce that the twenty-ninth meeting of the Radiocommunication Advisory Group (RAG) will be held in 2 parts as follows:

RAG Meeting Session	Date	Deadline for contributions	Daily Schedule (CEST)	Format
Review of the Draft ITU-R Strategic and Financial Plans	Thursday 24 February 2022	Thursday, 10 February 2022	1200 to 1600	Virtual ¹
RAG Meeting	Monday 11 to Thursday 14 April 2022	Monday, 28 March 2022	0930 to 1230 and 1400 to 1700	Physical meeting , with remote participation

The ITU Geneva headquarter premises will be accessible in accordance with all necessary sanitary measures as indicated in <https://www.itu.int/security/covid19>.

As stated in Article 11A of the ITU Convention, the RAG is open to representatives of Administrations of Member States and representatives of Sector Members, and to the Chairmen of the Study Groups and other groups.

The principal duties of the RAG are, *inter alia*, to review priorities, programmes, operations, financial matters and strategies related to Radiocommunication Assemblies, Study Groups and the preparation of Radiocommunication Conferences, and any specific matters as directed by a conference of the Union, a Radiocommunication Assembly or the Council. The RAG recommends measures to foster cooperation and coordination with other standards bodies, with the Telecommunication Standardization Sector, the Telecommunication Development Sector and the General Secretariat.

¹ This 1-day session of the 2022 RAG meeting is being held in virtual format due to its short duration.

The draft agendas of both the February and April RAG sessions have been established in consultation with the Chairman of RAG and are contained in **Annexes 1 and 2**, respectively.

All documents and administrative information pertaining to the upcoming meeting of the RAG will be posted on the ITU website at www.itu.int/ITU-R/go/RAG as they become available.

Contributions

Contributions should be submitted to the Radiocommunication Bureau (BR) at brrag@itu.int, with a copy to the RAG Chairman and Vice-Chairmen (see email addresses indicated at www.itu.int/go/RAGchairs).

To ensure the translation of RAG documents in the six languages of the Union, contributions should be submitted by the deadlines indicated in the table above. Contributions received after the deadlines will be published in the original language only.

Meeting schedule

Please refer to the table above for the daily meeting session schedule.

A detailed time management plan will be posted on the RAG webpage after the deadline for input contributions has passed.

Remote Participation, Interpretation and Webcast

Remote participation will be available during both February and April RAG sessions using the [Zoom](#) platform.

Simultaneous interpretation in the six official languages of the Union will also be available.

Sessions will also be webcasted and recorded in the six languages for viewing during and after the meeting, respectively.

Registration

Advance registration is required and will be carried out exclusively online. Participants are required to first complete an online registration request form and subsequently receive registration approval from their Designated Focal Point (DFP) for ITU-R event registration.

Participants will find the necessary information on delegate registration at:

www.itu.int/en/ITU-R/information/events

Conversion to virtual meeting if pandemic conditions substantially worsen

Should pandemic conditions worsen, the meeting organizers will inform all participants of a possible conversion of the 11-14 April 2022 RAG meeting to a virtual one in due course via an addendum to this Administrative Circular.

General information

Please visit the RAG website at www.itu.int/ITU-R/go/RAG for further information.

The Bureau remains at your disposal for any questions concerning this Administrative Circular (contact person in the Radiocommunication Bureau: Ms. Joanne Wilson email: joanne.wilson@itu.int).

Mario Maniewicz
Director

Annexes: 2

ANNEX 1

**Draft agenda for the twenty-ninth meeting of the
Radiocommunication Advisory Group
Review of the Draft ITU-R Strategic and Financial Plans
(24 February 2022)**

1. Opening remarks
2. Approval of the agenda
3. Presentation of CWG-SFP Documents
4. Consideration of input contributions related to CWG-SFP Documents
5. Development of RAG Comments to the 2022 ITU Council on Draft ITU Strategic and Financial Plans
6. Any other business

Mr Daniel OBAM
Chairman, Radiocommunication Advisory Group
dobam@ncs.go.ke

ANNEX 2

Draft agenda for the twenty-ninth meeting of the Radiocommunication Advisory Group

(11 to 14 April 2022)

- 1 Opening remarks
- 2 Approval of the agenda
- 3 Report to the 29th meeting of the Radiocommunication Advisory Group
- 4 ITU Council related issues
- 5 Implementation of RA-19 Decisions
 - Consideration of Draft Terms of Reference of the RAG Correspondence Group 2 on Possible Revisions of Resolutions ITU-R 1-8 and 15-6
- 6 Implementation of WRC-19 Decisions
 - Report of Correspondence Group 1 on the Implementation of WRC-19 Gender Declaration and Drafting of a Possible RA-23 Gender Resolution
- 7 RA/WRC-23 preparation
- 8 Study Group activities
- 9 Inter-sector activities
- 10 Operational Planning
- 11 BR Information System
- 12 Outreach
- 13 Date of next meeting
- 14 Any other business

Mr Daniel OBAM
Chairman, Radiocommunication Advisory Group
dobam@ncs.go.ke